



HKUSPACE

香港大學專業進修學院
HKU School of Professional and Continuing Education



**UNIVERSITY
OF LONDON**

**RECOGNISED
TEACHING CENTRE**

GRADUATE DIPLOMA IN COMMERCIAL LAW PREPARATION COURSES (UNIVERSITY OF LONDON)



INTRODUCTION

What is the Graduate Diploma in Commercial Law?

It is a programme designed for students who wish to gain knowledge in aspects relevant to English commercial law and practice but do not wish to register for the full LLB degree. It is a qualification in its own right and it is one of the University of London undergraduate law programmes. Academic direction for these programmes is provided by six University of London Colleges with Law Schools or Departments, collectively known as the Laws Consortium. The six Colleges are: Birkbeck, King's College London, London School of Economics and Political Science (LSE), Queen Mary, School of Oriental and African Studies (SOAS), and University College London (UCL).

For more information on the University of London visit: <https://london.ac.uk>

The award is placed at the Level 6 of the Framework for Higher Education Qualifications (FHEQ)*. Upon successful completion of their studies, students are awarded a University of London Graduate Diploma in Commercial Law.

Please note that the Graduate Diploma in Commercial Law is not a Graduate Diploma in Law (GDL) / C.P.E. and does not offer a Graduate Entry Pathway to a Qualify Law Degree (QLD).

* The Framework for Higher Education Qualifications in England, Wales and Northern Ireland (FHEQ) forms part of the UK Quality Code for Higher Education of the Quality Assurance Agency for Higher Education (QAA).

For information about the Graduate Diploma in Commercial Law visit:
<https://london.ac.uk/courses/commercial-law>

Who should apply?

If you are eligible for admission to the University of London LLB but do not wish to register for the full degree, or if you want a bridging qualification for entry into, for example, a postgraduate programme, or if you wish to enhance your existing qualifications, you should apply. Business owners, managers, advisors, company secretaries, accountants in particular will find this programme useful.

PROGRAMME STRUCTURE



The Graduate Diploma is comprised of four modules

Two compulsory modules:

Contract law **

Commercial law

Two optional modules chosen from:

Alternative Dispute Resolution

Company law

Conflict of laws

Intellectual property

International commercial law

Labour law in global context

** Must register in the first year of study

UNIVERSITY OF LONDON REGISTRATIONS

How to apply

Students who wish to take the examinations must register as overseas student with the University of London. New registration for all University of London are processed in Hong Kong by HKU SPACE. A full explanation of entry requirements is provided in the current University of London: Undergraduate programmes in Law Prospectus, which is available on request from HKU SPACE Admiralty Learning Centre, Room 313, 3rd Floor, Admiralty Centre, 18 Harcourt Road, Hong Kong.

University of London (Admissions Office)

Enquiries : 3761 1122
Email address : londonu@hkuspace.hku.hk
Website : <https://hkuspace.hku.hk/londonu>

Application

First application deadline	1st October	(Registration must be completed by 31st October)
Second application deadline	1st April	(Registration must be completed by 30th April)

Registration period

1 – 5 years

Entry requirement

- Hold an acceptable Bachelor's or Associate degree / Master's degree / UK qualification Level 5 or Level 6 award
- Meet the English language requirements

University of London reserves the right to request application provide evidence acceptable to it of oral and written competence in English before making an offer of registration

EXAMINATIONS



Two examination periods in each academic year

May / June exam : maximum 4 modules
October exam : maximum 2 modules

A full explanation of the conduct of examinations is available in the Programme Regulations which will be sent to you when you are given an offer of registration.

FEES

Payable to University of London

Students pay a non-refundable application fee when making their application. An initial registration fee, module fee and examination fee are required.

Please visit the University of London website for more details: <https://london.ac.uk/courses/commercial-law#fees>

HKU SPACE Preparation Courses Package at a favourable fee

HKU SPACE is a University of London Recognised Teaching Centre in Hong Kong and has been well known for decades for the provision of rigorous and highly effective prep courses for the University of London LLB exams. If you intend to register on the Graduate Diploma and wish to obtain strong support, you are always welcome to enroll on these courses. HKU SPACE is offering a package of prep courses at a favourable fee for students taking the Graduate Diploma module exams. Please see the enclosed leaflet for details and the enrolment form.

Visas

Please note that the programme is intended for those having the right to live and study in Hong Kong and it is the responsibility of applicants to determine their eligibility to study. Please refer to "Notes to Non-local Applicants" on the HKU SPACE application for enrolment form.

This is an exempted course under the Non-Local Higher and Professional Education (Regulation) Ordinance. It is a matter of discretion for individual employers to recognise any qualification to which this course may lead.

Enquiries

For further academic and enrolment enquiries please visit hkuspace.hku.hk/gdcl or contact us at:

College of Humanities and Law, HKU SPACE

Address : Units A and B, 12/F, United Centre, 95 Queensway, Hong Kong (Exit D, Admiralty MTR Station)

Email : pauline.tang@hkuspace.hku.hk

Telephone : (852) 2520 4665

Mondays - Fridays (9:00 a.m. - 5:30 p.m.) except Public Holidays

Application

Applicants should fill in the enclosed enrolment form and send or take it together with the course fee to "HKU SPACE" at any of the HKU SPACE Enrolment Counters. For addresses and service hours please visit hkuspace.hku.hk/learning-centre or call centre hotline: (852) 3761-1111.

- HKU SPACE Headquarters (Pokfulam)
- HKU SPACE Admiralty Learning Centre (Admiralty)
- HKU SPACE Po Leung Kuk Stanley Ho Community College Campus (Causeway Bay)
- HKU SPACE Fortress Tower Learning Centre (North Point)
- HKU SPACE Island East Campus (North Point)
- HKU SPACE Kowloon East Campus (Kowloon Bay)
- HKU SPACE Kowloon West Campus (Lai Chi Kok)

University of London
Graduate Diploma in Commercial Law
Preparation Courses
(Programme Code: SC494A)



HKU SPACE was awarded the ASIIN institutional accreditation seal to confirm that we fulfil the institutional, procedural and cultural requirements for good teaching and successful learning. Trust in us as your lifelong learning partner!



University of London

Graduate Diploma in Commercial Law Preparation Courses (2023/2024)

Programme Code : SC494A
Application Deadline : 29 September 2023
Course Commencement Date : 14 October 2023



HKU SPACE is a University of London Recognised Teaching Centre in Hong Kong offering preparation courses for its LLB and the Graduate Diploma in Commercial Law programmes. We offer a package of four preparation courses at a favourable price for students intending to take examinations in the 2023/2024 academic year:

Two compulsory modules:	Two optional modules:
Contract law	Intellectual property
Commercial law	Company law

Features of HKU SPACE prep courses

All taught by experienced law teachers:

Contract law • Commercial law • Company law (face-to-face tuition)

- 36 hours of intensive main lectures per module
- 14 hours of revision lectures per module

Intellectual property (live delivery via online platform)

- 36 hours of intensive main lectures per module
- 14 hours of revision lectures

Additional learning support

- Induction lecture on studying law
- Exam skills seminars and mock examination for Contract Law
- Q & A session for compulsory modules
- HKU Library Reader Card (access to Main and Law Library)
- Access to other online resources

This combination of courses are highly relevant to a broad range of professional and business practices.

Mode of Study - Face-to-face/online classes (English)

Course Fee (non-refundable / non-transferable)

Tuition package: HK\$31,000 (One year to finish all four prep courses)

Course Materials

University of London will provide module guides, statute books (where provided), UOL Student Portal Virtual Learning Environment (VLE) and Online Library. It provides free access to the professional legal databases, etc.

HKU SPACE lecturers will provide supplementary materials including lecture outlines, handouts and legal updates. Students will have access to the HKU SPACE's online learning platform (SOUL3.0). Each student will also be provided HKU Library Reader's Card to access HKU Main and Law Library.

"This is an exempted course under the Non-Local Higher and Professional Education (Regulation) Ordinance. It is a matter of discretion for individual employers to recognise any qualification to which this course may lead."

GDCL Preparation Course Structure and Provisional Timetable

Foundation in Legal Studies

The Foundation Course will be delivered **live from UK** via HKU SPACE on-line learning platform. It is a series of three lectures introducing the English Legal System and legal skills. Students who are new to law will find it in particular useful. Moreover, students can develop e-learning skills which no doubt will become necessary in the post-pandemic world. Students will hugely benefit from it before attending the Preparation Courses. This Foundation Course is open exclusively to all **NEW** applicants who have enrolled on the HKU SPACE Preparation Courses in **2023/2024**.

14/10/23 (Sat) 4:00 – 7:00 pm

15/10/23 (Sun) 4:00 – 7:00 pm

16/10/23 (Mon) 7:00 – 10:00 pm

Dr Yvonne Jacobs, Former Associate Dean Undergraduate Laws (Assessments and Student Lifecycle), University of London; Lecturer, Department of Law and Criminology, Royal Holloway, University of London

Compulsory module	Compulsory module	Optional module	Optional module
Contract law	Commercial law (New Syllabus 2023)	Intellectual property (via online platform)	Company law
18/11/23 (Sat) Afternoon	15/02/24 (Thu) Evening	07/12/23 (Thu) Evening	23/01/24 (Tue) Evening
19/11/23 (Sun) Afternoon	16/02/24 (Fri) Evening	08/12/23 (Fri) Evening	24/01/24 (Wed) Evening
20/11/23 (Mon) Evening	17/02/24 (Sat) Afternoon	09/12/23 (Sat) Afternoon	25/01/24 (Thu) Evening
22/11/23 (Wed) Evening	19/02/24 (Mon) Evening	11/12/23 (Mon) Evening	27/01/24 (Sat) Afternoon
23/11/23 (Thu) Evening	20/02/24 (Tue) Evening	12/12/23 (Tue) Evening	28/01/24 (Sun) Afternoon
24/11/23 (Fri) Evening	21/02/24 (Wed) Evening	13/12/23 (Wed) Evening	29/01/24 (Mon) Evening
26/11/23 (Sun) Afternoon	23/02/24 (Fri) Evening	15/12/23 (Fri) Evening	31/01/24 (Wed) Evening
27/11/23 (Mon) Evening	24/02/24 (Sat) Afternoon	16/12/23 (Sat) Afternoon	01/02/24 (Thu) Evening
28/11/23 (Tue) Evening	25/02/24 (Sun) Afternoon	17/12/23 (Sun) Afternoon	02/02/24 (Fri) Evening
30/11/23 (Thu) Evening	27/02/24 (Tue) Evening	19/12/23 (Tue) Evening	04/02/24 (Sun) Afternoon
01/12/23 (Fri) Evening	28/02/24 (Wed) Evening	20/12/23 (Wed) Evening	05/02/24 (Mon) Evening
02/12/23 (Sat) Afternoon	29/02/24 (Thu) Evening	21/12/23 (Thu) Evening	06/02/24 (Tue) Evening

Exam Skills Seminars	Contract Law	December (6 hours)
Take-home Assessment	Contract Law	January (1 question)
Mock Exam	Contract Law	January to March (2 questions)
Q & A Session	Compulsory modules	February (3 hours)

Revision Lectures (14 hours per module)

Period : February to April (dates will be confirmed in January)

Revision lectures are delivered by academics and teachers and will be focus largely on past examination questions and issues raised in chief examiners' reports. The emphasis is on examination technique, common examination topics and recent legal developments.

Meeting Time (3-Hour lecture)

Afternoon = 2:30 - 3:30 p.m. ; 3:45 - 4:45 p.m. ; 5:00 - 6:00 p.m.
 Evening = 6:45 - 7:45 p.m. ; 8:10 - 9:10 p.m. ; 9:15 - 10:15 p.m.

Meeting Venue – University of Hong Kong Campus / HKU SPACE Learning Centres

All Classes are expected to be held on the University of Hong Kong Campus (Pokfulam Road). However, HKU SPACE reserves the right to move some classes to other locations, including online classes. Please note that timetable with venues for each module will be sent out one week before the start of that module. If you do not receive a timetable, please e-mail pauline.tang@hkuspace.hku.hk or telephone 2520-4665.

The provisional timetable may sometimes be changed so please download the latest version from our website
<https://hkuspace.hku.hk/gdcl>

University of London Registrations

Although the application deadline for registration with University of London is on or before 1 October, applicants should note that offering of HKU SPACE preparation courses package for the Graduate Diploma in Commercial Law is subject to sufficient enrolment number. The package may not be offered if there is insufficient enrolment.

Estimates of total fees payable to University of London and HKU SPACE

Course fees	Fee payable in 2023/2024
Preparation Courses Package to “HKU SPACE” (One year to finish all four prep courses) (non-refundable)	HK\$31,000
Initial Registration fee to “University of London”	GBP£607
Module fee (4 modules @£189) to “University of London”	GBP£756
Examination fee (4 modules@£230) to “University of London” [Note]	GBP£920
[Note] Separate exam fees are payable to the Hong Kong Examinations and Assessment Authority for registration of taking the University of London exams in Hong Kong. Please consult their website for details https://www.hkeaa.edu.hk/tc/ipe/ulondon/	

Estimates of total fees (not including local exam fees/online exam administration fees)

HK\$53,830 (exchange rate £1 = HK\$10, subject to change)

Visas

Please note that HKU SPACE Preparation Courses are intended for those having the right to live and study in Hong Kong and it is the responsibility of applicants to determine their eligibility to study. Please refer to “Notes to Non-local Applicants” on the application for enrolment form (SF26-GDCL).

Payment Method

On-line enrolment

HKU SPACE provides 24-hour online service for students to make enrolment for most open admission courses (courses enrolled on first-come, first-served basis) via the Internet hkuspace.hku.hk/gdcl. Applicants may settle the payment by using either PPS, VISA or Mastercard online. **Please note that 24-hour online enrolment will only be available 1 day before each module commences.**

In Person

Course fees can be paid in Cash or by WeChat Pay, Alipay, EPS, Visa/Mastercard/Cheque or Bank Draft made payable to HKU SPACE at any of HKUSPACE Enrolment Counters by completing the enclosed application for enrolment form (Ref: SF26-GDCL). Please click the link for details <https://hkuspace.hku.hk/learning-centre>, Hotline: 3761-1111.

Mail

Completed application for enrolment form can be submitted with the appropriate course fee crossed cheque/bank draft made payable to **HKU SPACE** to the following address:
College of Humanities and Law, HKU SPACE, Units A and B, 12th Floor, United Centre, 95 Queensway, Hong Kong

Remarks

- Please note that unavoidable timetable changes, including changes of lecturer, may sometimes be made. In extremely rare circumstances, it may be necessary to substitute recorded for face-to-face lectures.
- Applicants may be required to pay the course fee in CASH or by WeChat Pay, Alipay, EPS/Visa or Master Card if the course is due to start shortly after enrolment. Application for enrolment will NOT be accepted on the date of commencement of lectures. Course fees paid are not refundable or transferable.
- You will be required to produce your admission card to HKU SPACE staff outside the lecture theatre in order to gain entry to each lecture. Students leaving and re-entering the lecture theatre will be asked to produce the card on each re-entry. **(The procedure for processing admission cards will be notified by mail to students in October).**

For academic and enrolment enquiries

College of Humanities and Law, HKU SPACE
Units A and B, 12th Floor, United Centre, 95 Queensway, Hong Kong

Mondays – Fridays except public holidays (9:00 a.m. - 5:30 p.m.), Saturdays (Closed)
Enquiries: (852) 2520 4665 • E-mail address: pauline.tang@hkuspace.hku.hk • <https://hkuspace.hku.hk/gdcl>



For enrolment counter use only
Receipt No.

Please complete all relevant parts in BLOCK LETTERS and put a tick “√” in the box as appropriate.

Application Code	Module Title	Course Fee
2150-2586 NW	Contract Law	\$31,000 (One year to finish all four prep courses)
	Commercial Law	
	Company Law	
	Intellectual Property	

Please note that students who wish to take the exams must register as overseas student with the University of London. New registration for University of London application is processed in Hong Kong by HKU SPACE. A non-refundable application fee, registration fee, module fee and examination fee are required. Please visit the University of London website for more details: <https://london.ac.uk/courses/commercial-law#fees>

Title ☐ Mr ☐ Ms

Student Name in English and Chinese (name as appeared on H.K.I.D. Card or Passport)

Family Name | | | | | | | | | |

Mobile Phone

HKU SPACE Student No. (if any)

Holders of H.K.I.D. card must fill in their H.K.I.D. No.

Permanent HK Resident ☐ Yes ☐ No
(If "No", see Notes to Non-local Applicants)

Email Address

Correspondence Address ☐ Residential ☐ Business

Estate, Street/Road

District (e.g. Wan Chai, Kwun Tong, etc)

☐ HK ☐ KLN ☐ NT

Emergency Contact Person

In case of emergency, we may need to contact your family or friend. Please suggest.

Contact Person	Phone
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Student Admission Card
(For GDCL prep courses only)

Students will be required to produce admission card to HKU SPACE Staff outside the lecture theatre in order to gain entry to each lecture.

Please affix a recent color photo (with plain background) for processing admission card

45mm X 55 mm

HKU SPACE
Lifelong Learner Card
(HKU SPACE Alumni)

For applicant not holding a
Lifelong Learner Card,
please affix a recent color photo
(in plain background) for producing
Lifelong Learner Card

45mm X 55 mm
<https://alumni.hkuspace.hku.hk/>

Please complete this part

Name :

Address :

(Official receipt will be sent by self-addressed label above, HKU SPACE will not be responsible for any loss of receipt sent by mail)

Please continue to next part ➡

Part III : Qualifications & Employment

Please state qualifications relevant to the programme / course entry requirements you are applying for.

Examination / Awarding Institution	Subject / Degree Awarded	Date of Award

Employer's Name: _____ Occupation: _____

Part IV : Other Relevant Information

HKU SPACE Alumni

All new enrolled students in the School will automatically receive a lifelong learner card which serves as the student card. It also confers eligibility to become an alumnus of HKU SPACE. If you DO NOT WISH to be an alumnus, please check this box. ☐

Equal Opportunities for Learning at HKU SPACE

The School supports equal opportunity and strongly opposes discrimination / harassment. The document, "Studying in HKU SPACE" is available from the SchoolProspectus/Website and sets out such policy more fully.

It is the School policy to offer equal opportunities to all applicants with or without disabilities. To enable us to meet the needs of all students, you are invited to indicate on this form whether you require any special assistance. If you do need such assistance, the School may approach you subsequently to obtain further details so as to facilitate our planning and assess how best we can help you.

Special assistance required? Yes ☐ (if you check yes, you agree to give us further information on your special needs and consent to our further processing of your data) No ☐

Statement on Collection of Personal Data

1. It is necessary for applicants to supply their personal data and to provide all the information requested in the application documents, as otherwise the School may be unable to process and consider their applications.
2. The personal data provided to the school in this form will be used for processing your application for admission, and for registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing (including direct marketing) purposes. The data will be solely handled by HKU SPACE staff but may be transferred to an authorised third party providing services to the School in relation to the above purposes and prescribed purposes as allowed by the law from time to time.
3. When the processing and consideration of all the applications for a particular programme have been completed: (a) the application papers of unsuccessful candidates will be destroyed (if you have indicated to receive our promotional materials in Paragraph 6 then your contact details and opt-in consent would be retained for such purposes); and (b) the application papers of successful candidates will serve as part of the applicant's official student records and will be handled by HKU SPACE staff or by staff of an authorised third party providing services to the School in relation to the stated purposes. In all such circumstances, please be assured that any personal information you supply will be kept strictly confidential. Personal data collected arising from any payment for this application may be retained as statutorily required and for processing refund, if necessary.
4. Upon enrolment, applicants will be required to submit a recent colour photo for student identification purpose.
5. The School will send urgent messages to students via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is therefore important that the mobile phone number and email address that the applicant provides are accurate. Any change should be reported to the School immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the programme teams for separate arrangements. Use of Personal Data related to Direct Marketing

Use of Personal Data related to Direct Marketing

6. From time to time, the School will send the latest updates and promotional materials to applicants/students and alumni on the availability of the programmes and courses. This will also include seminars and events, discounts and offers, clinics and other services and fund-raising initiatives. Occasionally information from our parent University and fellow HKU subsidiaries may also be sent. Various communication channels will be employed such as direct-mail, email, mobile phone and other forms of social media, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as the programme(s) you enrolled, your graduation year etc). You always have the right to make subsequent changes on your choice of receiving further marketing materials by sending a written unsubscribe request (by email or by post) to the School at any time. **If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box.** ☐
From time to time, the alumni office will send the latest updates to alumni members on the alumni events, privileges and offers, volunteering activities, and networking opportunities to you. Various communication channels such as direct-mail, email and mobile phone and other forms of social media, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as the programme(s) you enrolled, your enrolment year etc). You always have the right to make subsequent changes on your choice if receiving further information for alumni by sending a written unsubscribe request (by email or by post) to the ALUMNI at any time.
If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box. ☐
7. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request the School to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. Applications for access to personal data should be made by using a special request form and on payment of a fee. Such applications for access to information should be addressed to the Data Protection Officer, HKU SPACE (please quote "Data Access Request"). For general requests of personal data amendment, please fill out the "Application Form for Personal Data Amendment" and submit it to HKU SPACE.
8. For details on the School's policy on personal data (privacy), please refer to the School Prospectus or Website (<http://hkuspace.hku.hk/policy-statement/privacy-policy>).
9. HKU SPACE, being part of the University of Hong Kong, the Personal Information Collection Statement and the Supplement in relation to the General Data Protection Regulation of the University also apply where applicable and can be accessed from <http://www.aal.hku.hk/admissions/documents/pics.pdf> and https://admissions.hku.hk/tpg/sites/default/files/GDPRPrivacyNotice_ApplicantsandStudents.pdf. Being in partnership with other overseas Universities, it also endeavours to comply to their laws and regulations as far as practicable. However, the School is obliged to maintain part of the students' records in perpetuity for reasons stated in this PIC.

Notes to Non-local Applicants

To study in Hong Kong, all non-local applicants are required to obtain a student visa issued by the Immigration Department of the HKSAR Government, except for those admitted to Hong Kong as dependants, who do not need prior approval before taking up full-time and part-time studies. Non-local applicants issued with a valid employment visa also do not need prior approval to pursue part-time studies. It is the responsibility of individual applicants to make appropriate visa arrangements. Admission to a HKU SPACE academic programme/course does not guarantee the issue of a student visa. Applicants may wish to note that part-time courses are not considered by the Immigration Department for visa purposes except for self-financed, part-time locally accredited taught postgraduate programmes awarded within the HKU system through HKU SPACE.

Declaration

- I declare that all information given in this application form is, to the best of my knowledge, accurate and complete.
- I authorise the School to obtain, and the relevant authorities to release, any information about my qualifications and/or employment as required for my application.
- I consent that, if registered, I will conform to the Statutes and Regulations of the University and the rules of the School.
- I have also noted, understood and agreed the contents of above Notes, Statement on Collection of Personal Data and HKU SPACE policy on personal data (privacy).

Signature: _____ Date: _____

General Notes to Applicants

- Enrolment can be done in person at any of HKU SPACE Enrolment Counters (<https://hkuspace.hku.hk/learning-centre>, Centre Hotline: (852) 3761-1111) by completing this application form and submitting it with the appropriate course fee and relevant documents. You can also mail to the "College of Humanities and Law, HKU SPACE, Units A and B, 12th Floor, United Centre, 95 Queensway, Hong Kong" specifying "LU GDCL".
- If you are applying/have enrolled for more than one course with HKU SPACE, please check to ensure that there are no scheduling conflicts before submitting your application form.
- Fees paid by crossed cheque or bank draft should be made payable to "HKU SPACE". Applicants who wish to pay by credit card must attend in person at any of HKU SPACE Enrolment Counters with their card.
- Applicants may be required to pay the course fee in CASH or by EPS/Credit Card if the course will start shortly.
- Course fees paid are not refundable or transferable except as statutorily provided or under very exceptional circumstances (e.g. course cancellation due to insufficient enrolment).
- If you do not receive a timetable 1 week before module starts, please e-mail pauline.tang@hkuspace.hku.hk or call 2520-4665.
- Statement of Attendance can be issued after completion of the course in April upon request. Students who require a statement of attendance should submit form (SF22) with a stamped self-addressed envelope and crossed cheque for HK\$30 (per module) made payable to "HKU SPACE" to the School's Enrolment Counters.

To help us understand your learning needs, please answer the following questions. Please note that the information you provide may be used to assist the School's research in continuing education. This part of the form is optional.

為使本學院了解學員的學習需要，請填妥以下問卷。你所提供的資料，可能作為本學院對持續教育研究之用。學員可根據個人意願決定填寫與否。

Please tick the appropriate boxes. 請在適當方格加上 ✓ 號。

1. Your highest education level achieved 你的最高學歷程度：(Please select ONE only 請選擇其中一項)

- | | |
|---|--|
| 1.001 ☐ Below Secondary 5 (HKCEE) 中五 (香港中學會考) 以下 | 1.006 ☐ Bachelor's degree 學士學位 |
| 1.002 ☐ Secondary 5 (HKCEE) or equivalent 中五 (香港中學會考) 或同等程度 | 1.007 ☐ Postgraduate certificate / Postgraduate diploma 深造證書 / 深造文憑 |
| 1.003 ☐ Secondary 6 – 7 (HKAL) or equivalent 中六 – 中七 (香港高級程度會考) 或同等程度 | 1.008 ☐ Master's degree 碩士學位 |
| 1.004 ☐ Secondary 6 (HKDSE) or equivalent 中六 (香港中學文憑) 或同等程度 | 1.009 ☐ Doctorate degree 博士學位 |
| 1.005 ☐ Associate degree / sub-degree / certificate / diploma 副學士 / 副學位或非學位證書 / 文憑 | |

2. What are the most important factors for your choosing of the present course at HKU SPACE? 你選擇在香港大學專業進修學院修讀此課程，最重要的因素是什麼？Please select the THREE most important factors and rank them from "1" to "3", with "1" as the most important. 請選擇 3 個最重要因素並以 1 至 3 排列，以 1 為最重要。

- | | |
|--|--|
| 2.001 ☐ Good reputation of the institution 機構有良好聲譽 | 2.006 ☐ Good teaching and learning facilities 教學設備完善 |
| 2.002 ☐ A variety of courses to choose 有多種課程可供選擇 | 2.007 ☐ Convenient locations of learning centres 上課地點方便 |
| 2.003 ☐ High academic quality of the courses 課程的學術質素高 | 2.008 ☐ Reasonable course fees 學費合理 |
| 2.004 ☐ Qualification awarded are widely recognised 學歷被社會廣泛承認 | 2.009 ☐ Others 其他 (Please specify 請列明：_____) |
| 2.005 ☐ Good quality of teaching staff 導師質素高 | |

3. Which channel(s) do you usually receive information on continuing education? 你通常透過以下哪個渠道獲得有關持續教育的資訊？(You can choose MORE THAN ONE 可作多項選擇)

- | | |
|---|---|
| 3.001 ☐ School website & School eDirect Mail (eDM) 學院網站 / 學院電子郵件 | 3.008 ☐ eDirect Mail (eDM) 電子郵件 |
| 3.002 ☐ School prospectus / programme brochure 學院課程手冊 / 課程單張 | 3.009 ☐ Keyword search (SEM) 關鍵字搜尋 |
| 3.003 ☐ TV / radio advertising 電視 / 電台廣告 | 3.010 ☐ Seminar / Exhibition / School Open Day 講座 / 展覽 / 開放日 |
| 3.004 ☐ Newspaper / magazine advertising 報章 / 雜誌廣告 | 3.011 ☐ From the organisation currently working at 從現職機構獲得資訊 |
| 3.005 ☐ Transport / outdoor advertising 公共交通工具 / 戶外廣告 | 3.012 ☐ Office building 商業大廈派發點 |
| 3.006 ☐ Internet advertising 網站廣告 | 3.013 ☐ From friends / relatives 親朋推介 |
| 3.007 ☐ Mobile advertising 流動電話廣告 | 3.014 ☐ Others 其他 (Please specify 請列明：_____) |

4. Profession 行業：(You can choose MORE THAN ONE 可作多項選擇)

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| 4.001 ☐ Accounting / Auditing 會計、核數 | 4.016 ☐ Government / Public Utilities 政府部門、公共機構 |
| 4.002 ☐ Administration / Secretarial / General Management 行政、秘書、一般管理工作 | 4.017 ☐ Hospitality and Tourism 款客服務、旅遊 |
| 4.003 ☐ Advertising / Sales and Marketing / Customer Services 廣告、營銷及市場推廣、顧客服務 | 4.018 ☐ Housing / Property Management / Real Estate 樓宇、物業管理、地產 |
| 4.004 ☐ Architectural / Building & Construction / Project Engineering / City Planning 建築、建造、項目工程、城市規劃 | 4.019 ☐ Human Resource / Training 人事、培訓 |
| 4.005 ☐ Art / Creative / Design 藝術、創意行業、設計 | 4.020 ☐ Legal 法律 |
| 4.006 ☐ Banking / Finance / Investment / Insurance 銀行、金融、投資、保險 | 4.021 ☐ Library Management 圖書管理 |
| 4.007 ☐ Business Management 商業管理 | 4.022 ☐ Logistics / Transportation 物流、運輸交通 |
| 4.008 ☐ Chinese Medicine 中醫藥 | 4.023 ☐ Manufacturing 製造業 |
| 4.009 ☐ Community / Social Services 社會服務 | 4.024 ☐ Media / Communications / Public Relations / Publishing / Translation 媒體、傳訊、公關、出版、翻譯 |
| 4.010 ☐ Computer Science / Information Technology (IT) 電腦、資訊科技 | 4.025 ☐ Medical / Health Care / Nutrition / Beauty 醫療、保健、營養、美容 |
| 4.011 ☐ Education 教育 | 4.026 ☐ Merchandising / Purchasing / Trading 採購、貿易 |
| 4.012 ☐ Engineering / Machinery 工程、機械 | 4.027 ☐ Retail / Wholesale 零售、批發 |
| 4.013 ☐ Entertainment / Recreation / Sports 娛樂、康樂、體育管理 | 4.028 ☐ Science and Technology 科學及科技 |
| 4.014 ☐ Environmental Sciences 環境科學 | 4.029 ☐ Telecommunications 電訊 |
| 4.015 ☐ Food and Beverage 餐飲 | 4.030 ☐ Others 其他 (Please specify 請列明：_____) |

5. What are your area(s) of interest? 你對以下哪些課程範疇感興趣？(You can choose MORE THAN ONE 可作多項選擇)

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| 5.001 ☐ Accounting and Finance 會計及金融 | 5.009 ☐ Executive Education 行政人員專業課程 |
| 5.002 ☐ Architecture, Environment and Housing 建築、房屋及建造環境 | 5.010 ☐ Healthcare, Sport and Wellness 健康護理、體育及健康 |
| 5.003 ☐ Arts, Design and Culture 藝術、設計及文化 | 5.011 ☐ Hospitality, Tourism and Events 款客、旅遊及活動 |
| 5.004 ☐ Aviation, Transport and Logistics 航空、交通及物流 | 5.012 ☐ Languages 語言 |
| 5.005 ☐ Business and Management 商業及管理 | 5.013 ☐ Law 法律 |
| 5.006 ☐ Chinese Medicine 中醫藥 | 5.014 ☐ Marketing 市場營銷學 |
| 5.007 ☐ Computing and Data Science 電腦運算及數據科學 | 5.015 ☐ Social Sciences 社會科學 |
| 5.008 ☐ Engineering and Science 工程及科學 | 5.016 ☐ Others 其他 (Please specify 請註明：_____) |

6. Is your employer giving you financial support towards the course you have applied for? 你的僱主是否贊助你修讀本課程？

- | | |
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| 6.001 ☐ Yes 是 | 6.002 ☐ No 否 |
|--------------------------------------|-------------------------------------|

7. Monthly personal income 個人每月收入：

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| 7.001 ☐ \$0 - \$9,999 | 7.005 ☐ \$30,000 - \$39,999 |
| 7.002 ☐ \$10,000 - \$14,999 | 7.006 ☐ \$40,000 - \$49,999 |
| 7.003 ☐ \$15,000 - \$19,999 | 7.007 ☐ \$50,000 or above 或以上 |
| 7.004 ☐ \$20,000 - \$29,999 | |

End 問卷完

Thanks 謝謝